

*These minutes are not official until voted upon at the next Board of Education meeting.*

MINUTES  
UNIFIED SCHOOL DISTRICT #326 – LOGAN  
Monday, July 11, 2022

Logan Unified School District #326 Board of Education, met in regular session to conduct school business. Members present when the meeting was called to order were: Phillip Gottstine, President; Ashlee Tien, Vice-President; Shane DeBoer, member; Jim Ashmore, Member, and Ryan Grammon, member who arrived at 8:07 p.m. Chris Delimont, member and Lynette Stockman, member were absent.

Officials present: Michael Gower, Superintendent; David Kirkendall, Principal and Joan Long, Clerk.

**CALL TO ORDER:** Phil Gottstine, President, called the meeting to order at 8:06 p.m.

**PRESIDENT/VICE PRESIDENT:** Jim Ashmore nominated Phil Gottstine as President; Shane DeBoer then moved to cease nominations by casting a unanimous vote and for the president-elect to serve until the Board, in the next calendar year, elects a successor. Ashlee Tien seconded the motion. Motion passed 5-0. Vice-President nominations took place. Phil Gottstine nominated Ashlee Tien; Shane DeBoer moved nominations cease by casting a unanimous vote and for the vice-president-elect to serve until the Board, in the next calendar year, elects a successor. Ryan Grammon seconded. Motion carried 5-0.

**APPOINTMENTS:** Ashlee Tien made a motion to approve the following appointments: Clerk and KPERS Representative, Joan Long; Asst Clerk and KPERS alternate signer, Jessica Hofaker; Treasurer, Rachelle Leggett; Truancy Officer, David Kirkendall; Authorized Officer for all federal programs, Michael Gower; Official district newspaper, *The Logan Republican*; NCKSEC Board Representative, Shane DeBoer; School Attorney, KASB Attorney; Freedom of Information Officer, Michael Gower. Jim Ashmore seconded this motion. After hearing no further discussion, motion carried 5-0.

**CONSENT AGENDA:** Ryan Grammon moved the consent agenda; minutes of the June 13, 2022, regular meeting; agenda, purchase orders, and warrants to be approved as presented. Shane DeBoer seconded the motion. Motion carried 5-0.

**COMMUNITY PRESENTATION: NONE.**

**PRINCIPAL'S REPORT:** Mr. Kirkendall presented, for acceptance and approval the following: full-time custodian, Anna Tena, effective July 11, 2022; part-time custodian, Cristina Hernandez, effective August 1, 2022 for up to 15 hours a week when school is in session. Ryan Grammon moved to approve the contracts as presented. Ashlee Tien seconded the motion. Motion carried 5-0. Mr. Kirkendall then presented the Board of Education Handbook for the 2022-2023 school year, noting the required policies per state regulations. Shane DeBoer moved to approve the Handbook as presented with updates. Jim Ashmore seconded. Motion carried 5-0.

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**SUPERINTENDENT’S REPORT:** Mr. Gower provided a preliminary report for the 2022-2023 school budget. He pointed out the Mill Rate would be around 50.927 noting last year’s was 52.368. Discussion ensued. Mr. Gower then explained the new rule requiring the Revenue Neutral Tax Rate change to be mailed to all patrons and the delay this would cause in delaying the budget meeting. Ashlee Tien moved to set the Budget Hearing for September 12, 2022, at 8:05 p.m. and the Revenue Neutral Tax Rate hearing for September 12, 2022, at 8:10 p.m. in the library. Jim Ashmore seconded the motion. Motion carried 5-0. Mr. Gower then informed the board of our State Assessments from 2019-2020 and the Building Needs Assessment, as required. His final comment was informing the board USD 326 has been fully accredited.

**SCHOOL YEAR PROPOSALS:** Shane DeBoer moved to accept a 1,116-hour calendar; set the official depository for the school district funds to First National Bank (District Funds), Farmer’s National Bank (Activity Funds); Petty cash limits to \$1500 for both the high school and the district office and mileage rate reimbursement to \$.40/mile. He also moved to authorize the Superintendent and Clerk to destroy appropriate records, documents, or other papers, pursuant to KSA 72-5369, to approve the resolution to waive annual requirements of General Accepted Accounting Principles (GAAP) for the year ended 2023 and accept the Home Rule Resolution. Ryan Grammon seconded the motion. Motion carried 5-0.

**EXECUTIVE SESSION:** At 8:43 p.m., Ashlee Tien moved to go into executive session to discuss an individual employee’s performance pursuant to non-elected personnel exception under KOMA, and requested the open meeting to resume in the board room at 8:53 p.m. Jim Ashmore seconded. Motion carried 5-0. Mr. Gower and Mr. Kirkendall were asked to attend the session.

The board reconvened at 8:53 p.m. with no action taken.

**NCKSEC:** Shane DeBoer reported on the recent meeting he attended, with main topics being ratification of negotiations; approval of contracts and several programs they will be implementing.

**ADJOURNMENT:** With no further business, President Gottstine adjourned the meeting at 9:13 p.m.

**MINUTES APPROVED:**

PRESIDENT \_\_\_\_\_

**MINUTES RECORDED:**

CLERK \_\_\_\_\_

DATE \_\_\_\_\_