

BOARD OF EDUCATION AGENDA

Unified School District #326

March 14, 2016

7:00 p.m.

1. Quorum _____ Members Present: Shane DeBoer _____
Colby Greving _____ Lynette Stockman _____ Lloyd Schneider _____
Chris Delimont _____ Ryan Grammon _____ Phil Gottstine _____

2. Consent Agenda

- A. APPROVAL OF MINUTES
February 10, 2016 regular meeting
- B. APPROVAL OF PURCHASE ORDERS
- C. APPROVAL OF WARRANTS
- D. ITEMS ADDED TO THE AGENDA
- E. APPROVAL OF AGENDA

Discussion _____

Motion _____ 2nd _____ Action _____

3. Community Presentations (if any)

4. Principal's Report

- A. Personnel Transactions

Discussion _____

Motion _____ 2nd _____ Action _____

5. Superintendent's Report

- A. Wellness Center
B. Pre-School Transportation
C. Legislative Report
D. Building HVAC

Discussion _____

Motion _____ 2nd _____ Action _____

6. Personnel (Executive Session)

Discussion _____

Motion _____ 2nd _____ Action _____

7. NCKSEC Report

Discussion: _____

Motion _____ 2nd _____ Action _____

8. Adjournment _____ Time _____

These minutes are not official until voted upon at the next Board of Education meeting.

MINUTES
UNIFIED SCHOOL DISTRICT #326 – LOGAN
WEDNESDAY, February 10, 2016

Logan Unified School District #326 Board of Education, met in regular session to conduct school business. Members present when the meeting was called to order were: Colby Greving, President; Lynette Stockman, member; Christina Delimont, member; Shane DeBoer, member; Ryan Grammon, member and Lloyd Schneider, member, who arrived at 7:57 p.m. Phillip Gottstine was absent.

Officials present: Michael Gower, Superintendent; Kellen Adams, Principal; and Joan Long, Clerk.

Other Interested Persons: Dennis Miller, CPA.

CALL TO ORDER: Colby Greving, President, called the meeting to order at 7:00 p.m.

CONSENT AGENDA: Chris Delimont moved the consent agenda with the following additions and changes: Principal's Report additional item C. Social Media Access; Superintendent's Report additional items B. March Board Meeting Date; item C. Lunch Policy and move item 6, Audit, after item 3, Community Presentations; minutes of the January 11, 2016, regular meeting; purchase orders, and warrants be approved. Lynette Stockman seconded the motion. Motion carried 5-0.

COMMUNITY PRESENTATIONS: None presented.

AUDIT: Dennis Miller, of Mapes & Miller, LLP, Certified Public Accountants, Phillipsburg, gave an overview of the 2014-2015 Audit, with recommendations for future policies. Ryan Grammon moved to accept the audit as presented. Shane DeBoer seconded the motion. Motion carried 5-0.

Dennis Miller left the meeting at 7:34 p.m.

PRINCIPAL'S REPORT: Mr. Adams presented personnel transaction effective the end of the 2015-16 school year as follows: resignation from Kellen Adams, Pre-K – 12 Principal. Colby Greving moved to accept the resignation as presented, with regrets, and Ryan Grammon seconded. Motion carried 5-0. Next item presented was the status of the current Cooperative Agreements with Palco. The high school football program will split the hosting of the scheduled four home games between Palco and Logan with a resolution added that playoff games would be held at Logan. The junior high football program will split the hosting of the scheduled three home games with one at Palco and two at Logan. The junior high basketball agreement will be dissolved due to the number of projected team members for the upcoming year. The final item discussed was the amount of social media access control the board felt was needed in our school. It was decided to table this topic until the March meeting in order for board members to gather input from patrons.

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SUPERINTENDENT'S REPORT: The board set April 30, 2016, for the Board Appreciation Dinner. The dinner will be held at Chy's Bar and Grill beginning at 6:00 p.m. The next item discussed was changing the time of the March 14, 2016, meeting. Coly Greving moved to change the time of the meeting from 8:00 p.m. to 7:00 p.m. Ryan Grammon seconded the motion. Motion carried 5-1. The final item discussed was the need to change the lunch policy to a pre-pay system beginning next fall.

EXECUTIVE SESSION: Chris Delimont made a motion to go into executive session to discuss personnel for a period of 10 minutes at 8:12 p.m., to protect the privacy interests of the individual(s) to be discussed. Shane DeBoer seconded the motion. Motion carried 6-0. Mr. Gower was asked to attend the session.

Kellen Adams left the meeting at 8:12 p.m.

The board reconvened at 8:22 p.m. A motion to return to executive session for a period of 5 additional minutes at 8:23 p.m. to discuss personnel to protect the privacy interests of the individual(s) was made by Chris Delimont, seconded by Shane DeBoer. Motion carried 6-0. Mr. Gower was asked to attend the session.

The board reconvened at 8:28 p.m. with no action taken.

NCKSEC REPORT: Ryan Grammon reported on the recent meeting he attended which included discussion of board policies, extending administrator contracts, resignations and new hires.

ADJOURNMENT: With no further business, President Greving adjourned the meeting at 8:39 p.m.

MINUTES APPROVED:

PRESIDENT _____

MINUTES RECORDED:

CLERK _____

DATE: _____

Vendor Name	PO Number	PO Date	Account Number	Description	Current Amount	Fund Description
06						
AF Plan Serv	1601923	03/01/2016	06-2300-890	Plan 403(b) Fee	9.00	GENERAL FUND
Becker Enterprises	1601921	02/10/2016	06-2600-438	Maint - Bulbs, ceiling tiles,	434.84	GENERAL FUND
Bieker Auto Parts	1601921	02/10/2016	06-2730-600	Trans - High Beam lights	19.14	GENERAL FUND
Brent Boyd	1601922	02/23/2016	06-2600-435	Snow Removal Blade	250.00	GENERAL FUND
Card Services	1601923	02/23/2016	06-2600-435	Repair - Tractor / Hyd Oil	25.06	GENERAL FUND
Dennie's Repair	1601925	03/07/2016	06-2730-400	Bus # 1 - Oil Change	69.40	GENERAL FUND
Faith Community Church	1601923	03/01/2016	06-2600-435	Parking Curbs - Back Parking L	200.00	GENERAL FUND
Heritage Insurance	1601926	03/10/2016	06-2710-520	Ins- Property, W/C, Liability,	9,059.00	GENERAL FUND
Heritage Insurance	1601926	03/10/2016	06-1000-260	Ins- Property, W/C, Liability,	5,186.00	GENERAL FUND
Heritage Insurance	1601926	03/10/2016	06-2400-260	Ins- Property, W/C, Liability,	354.00	GENERAL FUND
Heritage Insurance	1601926	03/10/2016	06-2300-260	Ins- Property, W/C, Liability,	354.00	GENERAL FUND
Hometown Market	1601924	03/02/2016	06-2600-619	Instr Mat - Spanish, FACS, Mai	14.55	GENERAL FUND
Hometown Market	1601924	03/02/2016	06-1000-670	Instr Mat - Spanish, FACS, Mai	39.52	GENERAL FUND
J & L Plumbing &	1601922	02/23/2016	06-2600-438	Repair HS Sewer line / Leak Ra	735.70	GENERAL FUND
J & L Plumbing &	1601924	03/01/2016	06-2600-438	Repair - Toilets (3)	594.52	GENERAL FUND
Jostens, Inc	1601926	03/10/2016	06-1000-801	HS Diplomas - Covers / Diploma	246.99	GENERAL FUND
Lampton Welding Supply	1601922	02/18/2016	06-2600-435	Instr Mat - Shop; Maint Suppl	22.50	GENERAL FUND
Lampton Welding Supply	1601925	03/07/2016	06-2600-435	Instr Mat - Shop / Maint Suppl	23.75	GENERAL FUND
Lou's Sporting Goods	1601923	02/23/2016	06-1000-801	Recond - HS FB helmets	614.25	GENERAL FUND
Lou's Sporting Goods	1601922	02/18/2016	06-1000-801	Student Act - Recondition of H	409.50	GENERAL FUND
Lou's Sporting Goods	1601922	02/18/2016	06-X800-000	Hurdles - Student Act	950.00	GENERAL FUND
Mapes & Miller, CPA	1601923	02/23/2016	06-2300-330	Audit - Prof Service	7,990.00	GENERAL FUND
Nex-Tech	1601925	03/07/2016	06-2300-532	Phone / Internet	268.82	GENERAL FUND
Nex-Tech Wireless, LLC	1601924	03/01/2016	06-2300-532	Cell Phones	29.16	GENERAL FUND
Norton Telegram	1601925	03/07/2016	06-1000-801	Student Act - Nat'l FFA Week	57.50	GENERAL FUND
Pabst Ag & Auto Repair	1601924	03/01/2016	06-2730-400	Bus Repairs 21, 11, 15 & Maint	711.03	GENERAL FUND
Pabst Ag & Auto Repair	1601924	03/01/2016	06-2600-438	Bus Repairs 21, 11, 15 & Maint	243.75	GENERAL FUND
Petty Cash District	1601925	03/07/2016	06-1000-801	Student Act, Compter, Supplies	429.99	GENERAL FUND
Petty Cash District	1601925	03/07/2016	06-1000-736	Student Act, Compter, Supplies	85.32	GENERAL FUND
Petty Cash District	1601925	03/07/2016	06-2300-580	Student Act, Compter, Supplies	7.21	GENERAL FUND
Petty Cash District	1601925	03/07/2016	06-2600-619	Student Act, Compter, Supplies	9.43	GENERAL FUND
Petty Cash District	1601925	03/07/2016	06-2600-438	Student Act, Compter, Supplies	51.84	GENERAL FUND
Petty Cash District	1601925	03/07/2016	06-2730-600	Student Act, Compter, Supplies	100.00	GENERAL FUND
Rangeland	1601926	03/07/2016	06-2710-626	TRANS: Fuel - Buses	1,780.91	GENERAL FUND
Sawyer's Ace Hardware	1601924	03/01/2016	06-2600-619	Maint Supplies / Vehicle Wash	215.65	GENERAL FUND
Sawyer's Ace Hardware	1601924	03/01/2016	06-2730-800	Maint Supplies / Vehicle Wash	43.92	GENERAL FUND
Sawyer's Ace Hardware	1601923	02/23/2016	06-2600-619	Misc Repairs - Supplies	141.59	GENERAL FUND

Vendor Name	PO Number	PO Date	Account Number	Description	Current Amount	Fund Description
06						
Sawyer's Ace Hardware	1601922	02/18/2016	06-2600-438	Maint Material - Bus Barn	270.38	GENERAL FUND
Sawyer's Ace Hardware	1601921	02/10/2016	06-2600-619	Misc Maint Supplies	35.47	GENERAL FUND
South Central KS Ed	1601923	02/23/2016	06-1000-800	IDL Consort - Art Class	100.00	GENERAL FUND
TMHC Services, Inc	1601922	02/18/2016	06-2710-801	TRANS: Drug Test Admin Fee	16.00	GENERAL FUND
TMHC Services, Inc	1601926	03/07/2016	06-2710-801	TRANS: Drug Testing	16.00	GENERAL FUND
Tom's Music House	1601923	02/23/2016	06-1000-682	Music - Instr repairs	12.28	GENERAL FUND
Tom's Music House	1601921	02/10/2016	06-1000-682	Inst Mat - Music Supplies	15.71	GENERAL FUND
Tom's Music House	1601919	01/27/2016	06-1000-682	Repair Snare Stand / Base	42.00	GENERAL FUND
Tri-central Office	1601924	03/01/2016	06-2300-701	Lease Agreement - Copiers	325.33	GENERAL FUND
USD #325 Phillipsburg	1601924	03/01/2016	06-2710-125	Reimb Rte Driver/Activity Driv	79.14	GENERAL FUND
USD #325 Phillipsburg	1601924	03/01/2016	06-2710-123	Reimb Rte Driver/Activity Driv	142.80	GENERAL FUND
USD 399	1601924	03/01/2016	06-1000-800	March IDL Consortium	287.13	GENERAL FUND
VISA	1601924	03/01/2016	06-2300-580	Bldg Maint, Admin, Fuel, Instr	9.73	GENERAL FUND
VISA	1601924	03/01/2016	06-2600-438	Bldg Maint, Admin, Fuel, Instr	570.03	GENERAL FUND
VISA	1601924	03/01/2016	06-2730-800	Bldg Maint, Admin, Fuel, Instr	11.00	GENERAL FUND
VISA	1601924	03/01/2016	06-2710-626	Bldg Maint, Admin, Fuel, Instr	63.11	GENERAL FUND
					33,773.95	
08						
City Of Logan	1601922	02/23/2016	08-2600-411	Utilities - Water / Waste Disp	535.00	SUPPLEMENTAL GENERAL
Continuum Retail	1601925	03/07/2016	08-2600-621	Utilities - Gas	4,313.35	SUPPLEMENTAL GENERAL
Heritage Insurance	1601926	03/10/2016	08-2600-523	Ins- Property, W/C, Liability,	36,030.00	SUPPLEMENTAL GENERAL
Heritage Insurance	1601926	03/10/2016	08-2600-522	Ins- Property, W/C, Liability,	837.00	SUPPLEMENTAL GENERAL
Heritage Insurance	1601926	03/10/2016	08-2600-529	Ins- Property, W/C, Liability,	2,737.00	SUPPLEMENTAL GENERAL
Heritage Insurance	1601926	03/10/2016	08-2600-260	Ins- Property, W/C, Liability,	3,536.00	SUPPLEMENTAL GENERAL
Midwest Energy Inc	1601925	03/07/2016	08-2600-621	Utilities - Gas	1,809.79	SUPPLEMENTAL GENERAL
Phillips County	1601926	03/07/2016	08-2600-411	Waste Disposal	16.32	SUPPLEMENTAL GENERAL
Prairie Land Electric	1601921	02/10/2016	08-2600-622	Utilities - Electricity	3,428.57	SUPPLEMENTAL GENERAL
					53,243.03	
24						
Cash-wa Distributing	1601925	03/07/2016	24-3100-630	Food / Non- Food Supplies	4,819.99	FOOD SERVICE
Cash-wa Distributing	1601925	03/07/2016	24-3100-680	Food / Non- Food Supplies	121.32	FOOD SERVICE
F & A Food Sales	1601924	03/02/2016	24-3100-630	Food / Non-Food Supplies	1,507.71	FOOD SERVICE
F & A Food Sales	1601924	03/02/2016	24-3100-680	Food / Non-Food Supplies	32.65	FOOD SERVICE
Heritage Insurance	1601926	03/10/2016	24-2600-260	Ins- Property, W/C, Liability,	2,357.00	FOOD SERVICE
Hometown Market	1601925	03/02/2016	24-3100-630	Food Supplies	863.04	FOOD SERVICE
Kansas Department of	1601921	02/10/2016	24-3100-580	Food Safety License	415.00	FOOD SERVICE
Laser Hood Cleaning	1601922	02/18/2016	24-2600-700	Laser Hood Cleaning	350.00	FOOD SERVICE

Warrant List.

Vendor Name	PO Number	PO Date	Account Number	Description	Current Amount	Fund Description
24 Petty Cash District	1601925	03/07/2016	24-1611	Student Act, Compter, Supplies	121.00 10,587.71	FOOD SERVICE
26 Petty Cash District	1601925	03/07/2016	26-2200-581	Student Act, Compter, Supplies	28.39 28.39	Professional Development
30 Ethan Buss	1601923	03/01/2016	30-1000-680	Feb Work Study	145.00	SPECIAL EDUCATION
Melanie Cotton	1601923	03/01/2016	30-1000-680	Feb Work Study	126.88	SPECIAL EDUCATION
Solomon Valley ARC	1601926	03/07/2016	30-2710-626	Fuel - Special Olympics	50.00 321.88	SPECIAL EDUCATION
34 Hometown Market	1601924	03/02/2016	34-1000-670	Instr Mat - Spanish, FACS, Mai	33.34	VOCATIONAL EDUCATION
Lampton Welding Supply	1601922	02/18/2016	34-1000-670	Instr Mat - Shop; Maint Suppli	186.61	VOCATIONAL EDUCATION
Lampton Welding Supply	1601925	03/07/2016	34-1000-670	Instr Mat - Shop / Maint Suppl	224.40	VOCATIONAL EDUCATION
Salina Steel Supply	1601922	02/18/2016	34-1000-670	Instr Mat - Steel	258.47	VOCATIONAL EDUCATION
VISA	1601924	03/01/2016	34-1000-670	Bldg Maint, Admin, Fuel, Instr	33.12 735.94	VOCATIONAL EDUCATION
					98,690.90	

YTD Cash Balance Report

ALL Data

YTD through 02/29/2016

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A ATHLETICS					
1010 JH/HS ACTIVITIES	13,242.67	9,931.97	11,882.08	1,649.28	12,941.84
1020 REGIONAL VOLLEYBALL	0.00	0.00	0.00	0.00	0.00
1030 CHEYENNE CONF. BASKETBALL	0.00	0.00	0.00	0.00	0.00
1040 SUB-STATE BASKETBALL	1,657.13	0.00	0.00	-1,657.13	0.00
1050 REGIONAL FOOTBALL	0.00	0.00	0.00	0.00	0.00
1060 CHEYENNE CONFERENCE	0.00	0.00	0.00	0.00	0.00
1070 BI-DISTRICT FOOTBALL	0.00	0.00	0.00	0.00	0.00
1080 GNEC BASKETBALL	0.00	0.00	0.00	0.00	0.00
2000 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
A ATHLETICS Totals:	14,899.80	9,931.97	11,882.08	-7.85	12,941.84
B CLUB & ORGANIZATIONS					
1090 HS VOLLEYBALL	1,172.50	1,500.00	1,216.38	0.00	1,456.12
1091 JH VOLLEYBALL	0.00	1,000.00	958.06	0.00	41.94
1095 POSITIVE SQUAD	99.99	0.00	0.00	0.00	99.99
2010 STUDENT COUNCIL	3,731.82	1,925.26	3,452.46	0.00	2,204.62
2015 STUCO CONCESSIONS	853.43	8,248.27	7,527.19	0.00	1,574.51
2020 K.A.Y.	417.04	6,601.15	5,567.40	32.30	1,483.09
2021 K.A.Y. CONFERENCE	0.00	0.00	0.00	0.00	0.00
2030 HS CHEERLEADER	1,158.23	890.00	971.42	1,059.20	2,136.01
2035 JH CHEERLEADER	3,318.80	1,059.20	0.00	-1,059.20	3,318.80
2040 SPANISH CLUB	151.57	0.00	0.00	0.00	151.57
2045 FCA	0.00	437.00	296.00	0.00	141.00
2050 FFA	9,920.52	15,850.25	10,465.94	0.00	15,304.83
2070 ART	14.15	0.00	0.00	0.00	14.15
2075 MUSIC	2,076.68	1,555.11	1,895.23	0.00	1,736.56
2080 DANCE TEAM/FLAGS	1,344.52	1,175.00	0.00	0.00	2,519.52
2089 JH TRACK	201.00	0.00	0.00	0.00	201.00
2090 HS TRACK	902.95	0.00	0.00	0.00	902.95
2091 HS FOOTBALL	1,848.28	1,444.50	1,139.00	0.00	2,153.78
2092 JH FOOTBALL	5.00	0.00	0.00	0.00	5.00
2093 HS BOYS BASKETBALL	365.91	3,825.50	3,604.93	0.00	586.48
2094 HS GIRLS BASKETBALL	1,510.15	0.00	20.00	0.00	1,490.15
2096 JH BOYS BASKETBALL	192.97	0.00	0.00	0.00	192.97
2097 JH GIRLS BASKETBALL	106.50	385.64	386.14	0.00	106.00
2098 WEIGHTS	100.00	1,966.25	1,359.99	0.00	706.26
B CLUB & ORGANIZATIONS Totals:	29,492.01	47,863.13	38,860.14	32.30	38,527.30
C GRADUATING CLASSES					
3100 FRESHMEN	193.79	383.33	0.00	0.00	577.12
3101 7TH GRADE	0.00	164.67	0.00	0.00	164.67
3102 SENIORS	1,176.23	732.89	0.00	0.00	1,909.12
3103 JUNIORS	2,465.80	8,777.66	8,005.72	-32.30	3,205.44
3104 SOPHOMORES	727.60	1,091.39	0.00	0.00	1,818.99
3106 8TH GRADE	265.77	164.68	0.00	0.00	430.45
C GRADUATING CLASSES Totals:	4,829.19	11,314.62	8,005.72	-32.30	8,105.79
D DISTRICT MONIES					
4010 ACCOUNTING	0.00	0.00	0.00	0.00	0.00
4030 USER FEES	0.00	0.00	0.00	0.00	0.00
4040 TEXTBOOK RENTAL FEES	0.00	0.00	0.00	0.00	0.00
4050 ART/PHOTO CLASS FEES	0.00	0.00	0.00	0.00	0.00
4060 BAND/SUPPLIES/EQUIP.	0.00	0.00	0.00	0.00	0.00
4070 SHOP FEES AND SUPPLIES	0.00	531.87	0.00	15.00	546.87

YTD Cash Balance Report

ALL Data

YTD through 02/29/2016

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
4075 FACS	0.00	0.00	0.00	0.00	0.00
4095 SANSOM SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00
4096 STATES SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00
4097 LTA SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00
7035 PLANNERS	0.00	0.00	0.00	0.00	0.00
D DISTRICT MONIES Totals:	0.00	531.87	0.00	15.00	546.87
E YEARBOOK					
7000 YEARBOOK	12,119.90	6,944.85	8,825.01	-16.00	10,223.74
E YEARBOOK Totals:	12,119.90	6,944.85	8,825.01	-16.00	10,223.74
F MISC					
1000 GRANTS	478.28	0.00	425.38	0.00	52.90
4090 RONALD ROSE MEMORIAL	2.90	0.00	0.00	0.00	2.90
7005 MASS MEDIA	64.32	10.00	0.00	0.00	74.32
7010 MISC.	0.00	0.00	0.00	0.00	0.00
7020 PADLOCK FEE	10.00	0.00	0.00	0.00	10.00
7030 CALCULATOR RENTAL	1,815.85	330.00	0.00	0.00	2,145.85
7040 PHOTO DEPOSIT	15.00	0.00	0.00	-15.00	0.00
7045 PHYSICALS	0.00	0.00	0.00	0.00	0.00
7050 THIRD GRADE	0.00	200.00	200.00	0.00	0.00
7091 GAINES SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00
7092 LIBRARY	153.68	0.00	0.00	0.00	153.68
7093 COMPUTER	0.00	0.00	0.00	0.00	0.00
7094 PSAT FEE	0.00	0.00	0.00	0.00	0.00
7095 PLAY	1,492.25	0.00	0.00	0.00	1,492.25
7096 BOOK FAIR	0.00	1,326.39	1,326.39	0.00	0.00
7097 COKE SCHOLARSHIPS	0.00	0.00	0.00	0.00	0.00
8000 PRESCHOOL	607.47	0.00	0.00	0.00	607.47
F MISC Totals:	4,639.75	1,866.39	1,951.77	-15.00	4,539.37
G SALES TAX					
8010 SALES TAX	428.75	2,377.65	2,601.33	0.00	205.07
G SALES TAX Totals:	428.75	2,377.65	2,601.33	0.00	205.07
Report Totals:	66,409.40	80,830.48	72,126.05	-23.85	75,089.98