

BOARD OF EDUCATION AGENDA

Unified School District #326

November 9, 2015

8:00 p.m.

1. Quorum _____ Members Present: Shane DeBoer _____
Colby Greving _____ Lynette Stockman _____ Lloyd Schneider _____
Chris Delimont _____ Ryan Grammon _____ Phil Gottstine _____

2. Consent Agenda

- A. APPROVAL OF MINUTES
October 12, 2015 regular meeting
- B. APPROVAL OF PURCHASE ORDERS
- C. APPROVAL OF WARRANTS
- D. ITEMS ADDED TO THE AGENDA
- E. APPROVAL OF AGENDA

Discussion _____

Motion _____ 2nd _____ Action _____

3. Community Presentations (if any)

4. Principal's Report

- A. Personnel Transactions
- B. P/T Conference Attendance Data Report
- C. Handbook Revision

Discussion _____

Motion _____ 2nd _____ Action _____

5. Superintendent's Report

- A. HS Graduation Requirements / College Credits
- B. Open House

Discussion _____

Motion _____ 2nd _____ Action _____

6. Personnel (Executive Session)

Discussion: _____

Motion _____ 2nd _____ Action _____

7. NCKSEC Report

Discussion _____

Motion _____ 2nd _____ Action _____

8. Adjournment _____ Time _____

These minutes are not official until voted upon at the next Board of Education meeting.

MINUTES
UNIFIED SCHOOL DISTRICT #326 – LOGAN
MONDAY, October 12, 2015

Logan Unified School District #326 Board of Education, met in regular session to conduct school business. Members present when the meeting was called to order were: Colby Greving, President; Phillip Gottstine, Vice-President; Lynette Stockman, member; Christina Delimont, member; Shane DeBoer, member and Ryan Grammon, member. Lloyd Schneider was absent.

Officials present: Michael Gower, Superintendent; Kellen Adams, Principal, and Joan Long, Clerk.

Other interested persons: Mark Wildeman.

CALL TO ORDER: Colby Greving, President, called the meeting to order at 8:00 p.m.

CONSENT AGENDA: Ryan Grammon moved the consent agenda; minutes of the September 14, 2015, regular meeting; purchase orders, and warrants to be approved as presented. Phil Gottstine seconded the motion. Motion carried 6-0.

COMMUNITY PRESENTATIONS: None.

PRINCIPAL'S REPORT: Mr. Adams presented the following personnel transaction: a resignation from Irene Koester as Transportation Clerk. Phil Gottstine made a motion to approve the resignation as presented. Shane DeBoer seconded the motion. Motion carried 6-0. Mr. Adams also informed the board on the high school football districts for the 2016-2017 year. The final item presented was the sub-state volleyball assignment for this year. Logan will attend the sub-state at Golden Plains/Rexford.

SUPERINTENDENT'S REPORT: Mr. Gower informed the board of the final enrollment figure of 147 FTE. Even though we are down several students, there will be no loss in funding due to the block grant. He also informed the board of the amount of money being awarded to the district thru the KLN (Kansas Learning Network) program and Federal Programs. The final item presented to the board for discussion were Capital Outlay goals. The main items discussed were: purchase of a 4-door sedan, funding and purchase of an activity bus and sharing the expense, with the city, to repair of the well-house that provides non-potable water to the football field.

EXECUTIVE SESSION: Phil Gottstine made a motion at 8:28 p.m. to go into executive session for a period of 5 minutes to discuss personnel and to protect the privacy interest of the individual(s) to be discussed. Chris Delimont seconded the motion. Motion carried 6-0. Mr. Gower and Mr. Adams were asked to attend the session.

The board reconvened at 8:33 p.m. with no action taken.

These minutes are not official until voted upon at the next Board of Education meeting.

NCKSEC REPORT: Ryan Grammon reported on the recent meeting. The main item was reviewing suggestions made by KASB in regards to the policy book.

ADJOURNMENT: With no further business, President Greving adjourned the meeting at 8:36 p.m.

MINUTES APPROVED:

PRESIDENT _____

MINUTES RECORDED:

CLERK _____

DATE: _____

Vendor Name	PO Number	PO Date	Account Number	Description	Current Amount	Fund Description
06						
AF Plan Serv	1601905	11/04/2015	06-2300-890	Plan 403 (b) Service Fee	9.00	GENERAL FUND
Apple, Inc.	1601900	10/06/2015	06-1000-801	Voucher - 3rd Grade Instr Mat	50.00	GENERAL FUND
CDW Government, Inc	1601902	10/08/2015	06-1000-736	Comp Equip - Scanner, projecto	1,748.73	GENERAL FUND
Carquest of	1601903	10/19/2015	06-2730-600	TRANS: Wiper Blades - Activity	49.54	GENERAL FUND
Dennie's Repair	1601907	11/05/2015	06-2730-400	TRANS: Oil Change/Svc - Bus #	71.50	GENERAL FUND
Flinn Scientific Inc	1601905	10/27/2015	06-1000-610	Instr Mat - Science	22.43	GENERAL FUND
Glassman Corporation	1601904	10/23/2015	06-2600-438	AC Units Checked / Music Rm, L	356.00	GENERAL FUND
Harris Computer	1601903	10/19/2015	06-2300-610	Office Supplies - W-2s, Envelo	133.80	GENERAL FUND
Hometown Market	1601906	11/04/2015	06-1000-801	Supplies - P/T Conf, Laundry	23.35	GENERAL FUND
J & L Plumbing &	1601905	10/28/2015	06-2600-438	Bldg Maint - Repair sinks, aug	1,087.34	GENERAL FUND
Kansas Assn School	1601903	10/19/2015	06-2300-580	Registration Fee - Adams	150.00	GENERAL FUND
Kansas Assn School	1601903	10/19/2015	06-2300-580	Fall Summit - Adams	80.00	GENERAL FUND
Lampton Welding Supply	1601904	10/23/2015	06-2600-435	Instr Mat - Welding / Maint Su	104.50	GENERAL FUND
No Central Ks Sp Ed	1601902	10/12/2015	06-1000-111	Cher Greving - Teaching 2nd qt	4,918.41	GENERAL FUND
Northwest Kansas Edu	1601903	10/19/2015	06-1000-801	WKLl Mtg - Adams, Greving, Van	71.28	GENERAL FUND
Petty Cash District	1601906	11/04/2015	06-1000-801	Reimb Petty Cash	70.00	GENERAL FUND
Petty Cash District	1601906	11/04/2015	06-2300-580	Reimb Petty Cash	31.00	GENERAL FUND
Petty Cash District	1601906	11/04/2015	06-2500-585	Reimb Petty Cash	46.40	GENERAL FUND
Petty Cash District	1601906	11/04/2015	06-2710-626	Reimb Petty Cash	127.62	GENERAL FUND
Petty Cash District	1601906	11/04/2015	06-2710-802	Reimb Petty Cash	25.50	GENERAL FUND
Phillips Co Emergency	1601903	10/12/2015	06-1000-801	Football Standby - 09/04, 09/1	300.00	GENERAL FUND
Phillips County Health	1601907	11/05/2015	06-2130-336	Med Svcs - Hearing Screenings	296.45	GENERAL FUND
Phillipsburg Homestore	1601904	10/23/2015	06-2600-438	Bldg Maint / White Boards	98.94	GENERAL FUND
Rangeland	1601907	11/05/2015	06-2710-626	TRANS: Fuel	2,698.14	GENERAL FUND
Ruff Wash & Service	1601907	11/05/2015	06-2730-400	Vehicle Maint - #'s 15, 22, 18	276.50	GENERAL FUND
Sawyer's Ace Hardware	1601904	10/23/2015	06-2600-619	Repair Maint Supplies	406.67	GENERAL FUND
Sawyer's Ace Hardware	1601905	10/28/2015	06-2400-610	Office Supplies - Keys	2.58	GENERAL FUND
Sawyer's Ace Hardware	1601906	11/04/2015	06-2600-619	Misc Supplies	140.02	GENERAL FUND
Senseney Music	1601903	10/12/2015	06-1000-682	Music - Choir	85.55	GENERAL FUND
TMHC Services, Inc	1601904	10/19/2015	06-2710-801	TRANS: Drug Testing	16.00	GENERAL FUND
Tom's Music House	1601903	10/12/2015	06-1000-738	Repair Bundy Clarinet	35.00	GENERAL FUND
Tom's Music House	1601903	10/12/2015	06-1000-610	Repair Bundy Clarinet	5.00	GENERAL FUND
Tri-central Office	1601907	11/04/2015	06-2300-701	Copier Lease - October	343.94	GENERAL FUND
USD 399	1601902	10/12/2015	06-1000-800	7th Hr Speech / Annual Fee	75.88	GENERAL FUND
USD 399	1601905	10/28/2015	06-1000-800	IDL Consortium - November	283.77	GENERAL FUND
VISA	1601905	10/27/2015	06-2400-610	Supp, Prof Dev, Sec Mtg,	8.67	GENERAL FUND
VISA	1601905	10/27/2015	06-2300-580	Supp, Prof Dev, Sec Mtg,	18.00	GENERAL FUND

Warrant List.

Vendor Name	PO Number	PO Date	Account Number	Description	Current Amount	Fund Description
06						
VISA	1601905	10/27/2015	06-2400-581	Supp, Prof Dev, Sec Mtg,	153.44	GENERAL FUND
Walmart Community	1601905	10/27/2015	06-1000-801	Food, Office Supp, Maint Supp	66.76	GENERAL FUND
Walmart Community	1601905	10/27/2015	06-2400-610	Food, Office Supp, Maint Supp	185.62	GENERAL FUND
Walmart Community	1601905	10/27/2015	06-2600-619	Food, Office Supp, Maint Supp	75.35	GENERAL FUND
					14,748.68	
08						
City Of Logan	1601904	10/23/2015	08-2600-411	Utilities - Water / Waste Disp	476.16	SUPPLEMENTAL GENERAL
Continuum Retail	1601906	11/04/2015	08-2600-621	Utilities - Gas	163.85	SUPPLEMENTAL GENERAL
Midwest Energy Inc	1601907	11/05/2015	08-2600-621	Utilities - Gas	214.81	SUPPLEMENTAL GENERAL
Phillips County	1601904	10/19/2015	08-2600-411	Utilities: Waste Disposal	25.84	SUPPLEMENTAL GENERAL
Prairie Land Electric	1601904	10/19/2015	08-2600-622	Utilities: Electric	7,582.12	SUPPLEMENTAL GENERAL
					8,462.78	
24						
Cash-wa Distributing	1601906	11/04/2015	24-3100-630	Food / Non-Food Supplies	6,309.15	FOOD SERVICE
Cash-wa Distributing	1601906	11/04/2015	24-3100-680	Food / Non-Food Supplies	723.17	FOOD SERVICE
F & A Food Sales	1601906	11/04/2015	24-3100-630	Food / Non-Food Supplies	4,673.25	FOOD SERVICE
F & A Food Sales	1601906	11/04/2015	24-3100-680	Food / Non-Food Supplies	24.85	FOOD SERVICE
Hometown Market	1601906	11/04/2015	24-3100-630	Food / Non-Food Supplies	1,071.23	FOOD SERVICE
Hometown Market	1601906	11/04/2015	24-3100-680	Food / Non-Food Supplies	2.49	FOOD SERVICE
Walmart Community	1601905	10/27/2015	24-3100-630	Food, Office Supp, Maint Supp	89.84	FOOD SERVICE
Walmart Community	1601905	10/27/2015	24-3100-680	Food, Office Supp, Maint Supp	23.19	FOOD SERVICE
					12,917.17	
26						
Clubhouse Inn	1601906	11/04/2015	26-2200-581	Prof Dev - Hotel - Jones, Grev	88.81	Professional Development
Petty Cash District	1601906	11/04/2015	26-2200-581	Reimb Petty Cash	21.98	Professional Development
SouthWest Plains	1601907	11/04/2015	26-2200-580	Prof Dev - Inservice Reg - Bro	140.00	Professional Development
VISA	1601905	10/27/2015	26-2200-300	Supp, Prof Dev, Sec Mtg,	100.00	Professional Development
VISA	1601905	10/27/2015	26-2200-581	Supp, Prof Dev, Sec Mtg,	121.87	Professional Development
					472.66	
30						
Ethan Buss	1601905	11/04/2015	30-1000-680	Work Study - October	169.06	SPECIAL EDUCATION
Melanie Cotton	1601906	11/04/2015	30-1000-680	Work Study - October	168.13	SPECIAL EDUCATION
					337.19	
34						
Lampton Welding Supply	1601904	10/23/2015	34-1000-670	Instr Mat - Welding / Maint Su	598.91	VOCATIONAL EDUCATION
Lampton Welding Supply	1601902	10/12/2015	34-1000-670	Instr Mat - Shop / Acetylene,	198.73	VOCATIONAL EDUCATION
Lampton Welding Supply	1601905	10/28/2015	34-1000-670	Instr Mat - Welding	412.20	VOCATIONAL EDUCATION

Report Totals

Logan USD #326

Warrant List.

Vendor Name	PO Number	PO Date	Account Number	Description	Current Amount	Fund Description
	1601906	11/04/2015	34-1000-670	Instr Mat - Shop / Cylinder Re	27.14	VOCATIONAL EDUCATION
Lampton Welding Supply	1601904	10/23/2015	34-1000-670	Instr Mat - Wood	1,282.40	VOCATIONAL EDUCATION
Liberty Hardwoods,	1601906	11/04/2015	34-1000-670	Reimb Petty Cash	28.75	VOCATIONAL EDUCATION
Petty Cash District	1601904	10/19/2015	34-1000-670	Instr Mat - Shop / Steel	610.48	VOCATIONAL EDUCATION
Salina Steel Supply					3,158.61	
					40,097.09	

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YTD Cash Balance Report

ALL Data

YTD through 10/31/2015

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A ATHLETICS					
1010 JH/HS ACTIVITIES	13,242.67	4,314.02	7,011.41	1,649.28	12,194.56
1020 REGIONAL VOLLEYBALL	0.00	0.00	0.00	0.00	0.00
1030 CHEYENNE CONF. BASKETBALL	0.00	0.00	0.00	0.00	0.00
1040 SUB-STATE BASKETBALL	1,657.13	0.00	0.00	-1,657.13	0.00
1050 REGIONAL FOOTBALL	0.00	0.00	0.00	0.00	0.00
1060 CHEYENNE CONFERENCE	0.00	0.00	0.00	0.00	0.00
1070 BI-DISTRICT FOOTBALL	0.00	0.00	0.00	0.00	0.00
1080 GNEC BASKETBALL	0.00	0.00	0.00	0.00	0.00
2000 INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
A ATHLETICS Totals:	14,899.80	4,314.02	7,011.41	-7.85	12,194.56
B CLUB & ORGANIZATIONS					
1090 HS VOLLEYBALL	1,172.50	716.00	714.38	0.00	1,174.12
1091 JH VOLLEYBALL	0.00	1,000.00	958.06	0.00	41.94
1095 POSITIVE SQUAD	99.99	0.00	0.00	0.00	99.99
2010 STUDENT COUNCIL	3,731.82	844.71	1,818.40	0.00	2,758.13
2015 STUCO CONCESSIONS	853.43	2,679.10	2,849.75	0.00	682.78
2020 K.A.Y.	417.04	1,912.60	1,482.63	0.00	847.01
2021 K.A.Y. CONFERENCE	0.00	0.00	0.00	0.00	0.00
2030 HS CHEERLEADER	1,158.23	890.00	317.47	0.00	1,730.76
2035 JH CHEERLEADER	3,318.80	1,059.20	0.00	0.00	4,378.00
2040 SPANISH CLUB	151.57	0.00	0.00	0.00	151.57
2045 FCA	0.00	437.00	0.00	0.00	437.00
2050 FFA	9,920.52	1,336.50	3,575.94	0.00	7,681.08
2070 ART	14.15	0.00	0.00	0.00	14.15
2075 MUSIC	2,076.68	10.00	1,441.32	0.00	645.36
2080 DANCE TEAM/FLAGS	1,344.52	0.00	0.00	0.00	1,344.52
2089 JH TRACK	201.00	0.00	0.00	0.00	201.00
2090 HS TRACK	902.95	0.00	0.00	0.00	902.95
2091 HS FOOTBALL	1,848.28	1,114.50	1,139.00	0.00	1,823.78
2092 JH FOOTBALL	5.00	0.00	0.00	0.00	5.00
2093 HS BOYS BASKETBALL	365.91	887.00	359.80	0.00	893.11
2094 HS GIRLS BASKETBALL	1,510.15	0.00	0.00	0.00	1,510.15
2096 JH BOYS BASKETBALL	192.97	0.00	0.00	0.00	192.97
2097 JH GIRLS BASKETBALL	106.50	0.00	0.00	0.00	106.50
2098 WEIGHTS	100.00	0.00	0.00	0.00	100.00
B CLUB & ORGANIZATIONS Totals:	29,492.01	12,886.61	14,656.75	0.00	27,721.87
C GRADUATING CLASSES					
3100 FRESHMEN	193.79	383.33	0.00	0.00	577.12
3101 7TH GRADE	0.00	64.76	0.00	0.00	64.76
3102 SENIORS	1,176.23	137.86	0.00	0.00	1,314.09
3103 JUNIORS	2,465.80	7,825.30	4,683.84	0.00	5,607.26
3104 SOPHOMORES	727.60	0.00	0.00	0.00	727.60
3106 8TH GRADE	265.77	64.76	0.00	0.00	330.53
C GRADUATING CLASSES Totals:	4,829.19	8,476.01	4,683.84	0.00	8,621.36
D DISTRICT MONIES					
4010 ACCOUNTING	0.00	0.00	0.00	0.00	0.00
4030 USER FEES	0.00	0.00	0.00	0.00	0.00
4040 TEXTBOOK RENTAL FEES	0.00	0.00	0.00	0.00	0.00
4050 ART/PHOTO CLASS FEES	0.00	0.00	0.00	0.00	0.00
4060 BAND/SUPPLIES/EQUIP.	0.00	0.00	0.00	0.00	0.00
4070 SHOP FEES AND SUPPLIES	0.00	531.87	0.00	0.00	531.87

YTD Cash Balance Report

ALL Data

YTD through 10/31/2015

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
4075 FACS	0.00	0.00	0.00	0.00	0.00
4095 SANSOM SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00
4096 STATES SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00
4097 LTA SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00
7035 PLANNERS	0.00	0.00	0.00	0.00	0.00
D DISTRICT MONIES Totals:	0.00	531.87	0.00	0.00	531.87
E YEARBOOK					
7000 YEARBOOK	12,119.90	3,745.92	2,529.27	-16.00	13,320.55
E YEARBOOK Totals:	12,119.90	3,745.92	2,529.27	-16.00	13,320.55
F MISC					
1000 GRANTS	478.28	0.00	425.38	0.00	52.90
4090 RONALD ROSE MEMORIAL	2.90	0.00	0.00	0.00	2.90
7005 MASS MEDIA	64.32	0.00	0.00	0.00	64.32
7010 MISC.	0.00	0.00	0.00	0.00	0.00
7020 PADLOCK FEE	10.00	0.00	0.00	0.00	10.00
7030 CALCULATOR RENTAL	1,815.85	330.00	0.00	0.00	2,145.85
7040 PHOTO DEPOSIT	15.00	0.00	0.00	0.00	15.00
7045 PHYSICALS	0.00	0.00	0.00	0.00	0.00
7091 GAINES SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00
7092 LIBRARY	153.68	0.00	0.00	0.00	153.68
7093 COMPUTER	0.00	0.00	0.00	0.00	0.00
7094 PSAT FEE	0.00	0.00	0.00	0.00	0.00
7095 PLAY	1,492.25	0.00	0.00	0.00	1,492.25
7096 BOOK FAIR	0.00	0.00	0.00	0.00	0.00
7097 COKE SCHOLARSHIPS	0.00	0.00	0.00	0.00	0.00
8000 PRESCHOOL	607.47	0.00	0.00	0.00	607.47
F MISC Totals:	4,639.75	330.00	425.38	0.00	4,544.37
G SALES TAX					
8010 SALES TAX	428.75	770.02	836.44	0.00	362.33
G SALES TAX Totals:	428.75	770.02	836.44	0.00	362.33
Report Totals:	66,409.40	31,054.45	30,143.09	-23.85	67,296.91

USD 326 Board of Education Meeting

Principal's Report

November 9th, 2015

- A.) Personnel Transactions (See list below)
 - B.) Parent/Teacher Conferences – Attendance Data (See attachment)
 - C.) Activities Handbook Revision
-

A.) Retirement(s):

None

Resignation(s):

Bruce Stephenson – Bus Driver

Bruce Stephenson – Custodian

Employment:

Anissa Kats – Junior High Girls Assistant Basketball Coach

Jana Zillinger – Custodian

A motion is required for approval.

B.) Please see the attached document for data pertaining to attendance for the 2015 Fall Parent-Teacher Conferences.

C.) The following language is proposed for addition to the ExtraCurricular Handbook Policy. Addition will be made on Page 9, Section B2.

“An ineligible athlete will travel with the team as long as the team is leaving after school has officially ended or at a home match, the athlete will sit on the bench with the team; they will not travel if the team leaves before the official end of the school day and if they travel on their own, they will not sit with the team or be in a team camp.”

PreK-4 Parent-Teacher Conference Attendance*October 26-27th, 2015*

Class	Attendance	Student Total	% Attendance
<i>3-yr Old</i>	9	9	100%
<i>4-yr Old</i>	17	17	100%
<i>Kindergarten</i>	5	5	100%
<i>1st Grade</i>	10	11	91%
<i>2nd Grade</i>	6	6	100%
<i>3rd Grade</i>	10	11	91%
<i>4th Grade</i>	10	10	100%
<i>SPED</i>	8	10	80%

TOTALS	75	79	95%
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5-8 Parent-Teacher Conference Attendance

October 26-27th, 2015

Class	Attendance	Student Total	% Attendance
<i>5th Grade</i>	6	9	67%
<i>6th Grade</i>	11	15	73%
<i>7th Grade</i>	6	10	60%
<i>8th Grade</i>	12	15	80%

TOTALS	35	49	71%
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9-12 Parent-Teacher Conference Attendance

October 26-27th, 2015

Class	Attendance	Student Total	% Attendance
<i>9th Grade</i>	9	13	69%
<i>10th Grade</i>	11	14	79%
<i>11th Grade</i>	9	14	64%
<i>12th Grade</i>	10	12	83%

TOTALS	39	53	74%
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